



Luther Burbank Middle School



"Achieving Success as a Team - 110%, No Excuses"

2013 TEA Met Standard with Distinction

SDMC Meeting

Thursday, October 15, 2015 (*Library at 3:45 pm*)

- Welcome and Sharing
- Community Relationships/Partnerships
 - Parent Feedback
 - PTO Report
 - Business Partners Report
- Student Feedback
 - 6th Grade
 - 7th Grade
 - 8th Grade
- Curriculum and Instruction1
 - Phase 2 Expectation
- Principal's Report
 - Budget update
 - Tutorials (After school & Saturday)
 - Demonstration School- what does that mean?
 - SIP Goals
 - Career Pathways
- School Organization
 - Assistant Principal's Report
 - Instructional Coordinator's Report
 - Title I/Magnet Report
 - Counselor Report
 - Department Chair's Report
 - Cluster Reports
- Questions and Concerns
 - Library and Computer Usage After-School. We have too many students that don't have computer access and projects that need to be completed.
 - Can we have a courtesy club or a person over courtesy?
 - Excessive tardiness to homeroom (is it possible to do a tardy lockout during homeroom)
 - Belts and ID's - too many students at all grade levels without them. What can be done?
 - Students are in the teacher lounge again; they should not be in there buying things.

Next Meeting Date: November 19, 2015

□ Rosa Hernandez □ David Knittle □ Kylene Boswell-Jones □ Cassandra Sandoval □ Marcus Salas □ Sharon Fry
□ Kynette Gray □ David McBride □ Liliana San Miguel □ Latonya Smith □ Lakeisha Washington
□ _____ □ _____ □ _____



Rosa E. Hernandez, Principal

SDMC Meeting

Wednesday, Oct. 14, 2015

[illegible]



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SDMC Meeting

Thursday, October 15, 2015 (*Library at 3:45 pm*)

- Welcome and Sharing –Mr. McMains shared how they successfully took their Dual Language Academy on the METRO rail to take them on a field trip to a downtown court.
- Community Relationships/Partnerships
 - Parent Feedback-Parents have shared their happiness with Burbank and how things are going well.
 - PTO Report-Has started selling and fundraising and parts of the sells will go towards family literacy night.
 - Business Partners Report
- Student Feedback
 - 6th Grade
 - 7th Grade-Yahir Romero stated that all is good and has no concerns with any of his classes.
 - 8th Grade-Yessica stated that all is good and that she is currently enjoying the book study, "The Art of Secrets".
- Curriculum and Instruction1
 - Phase 2 Expectation-Regardless of what is being proposed, the expectation here at Burbank is that we operate with phase 2 to in mind. Voting does not occur till March 2016.
- Principal's Report
 - Budget update-Burbank is under 9 students that equate to \$3,600 per student (total of -\$32,400). Burbank's enrollment is currently at 1,438 but need 1447. Mr. Knittle will be reaching out to potential students to enroll before PIMS date.
 - Tutorials (After school & Saturday)-Mrs. Hernandez was able to locate an additional 60K; however, if we are still under for enrollment some of the tutorial funds will have to be allocated to the Burbank budget.
 - Demonstration School- what does that mean?-Burbank Middle School is i becoming a demo school. We were selected by the district. However, visits are inevitable, but are slowing down.
 - SIP Goals
 - Reading 78% to 81%
 - Math 83% to 86%
 - Science 77% to 80%
 - Social Studies 74% to 77%
 - Writing 78% to 81%
 - AP Spanish 86% to 88%
 - Career Pathways- C.P. coaches have to attend 4 mandatory meetings per month. The expectation is that C.P. coaches conduct 10 visibility walk trough's, support their department, and coach as needed.
 - Reading- Mrs. Fry
 - Math- Mr. Plancarte
 - Science- Mrs. Fretz
 - Social Studies- Mrs. Grissom

Writing- Mrs. King

- o Spanish- Dr. Velazquez

➤ School Organization

- o Assistant Principal's Report
Dr. Hodge stated that discipline is not out of control. She also announced that there will be a formal meeting for discipline in November and in December. Faculty and staff are encouraged to come with their concerns as well with possible solutions.
- o Instructional Coordinator's Report-
Positive Behavior Reward incentives

have started. Burbank's Store has opened as of October 5, 2015.

- o Title I/Magnet Report
- o Counselor Report
- o Department Chair's Report
- o Cluster Reports
Discussed the current book that cluster leaders are reading, "School Climate Change" and how Burbank is heading in the right direction.

➤ Questions and Concerns

- o Library and Computer Usage After-School. We have too many students that don't have computer access and projects that need to be completed.
 - The library will now be open on Wednesday's from 1:30pm- 3:30pm, before school and after school. However, students must have a pass from the teacher and/or parent in order to come on Wednesday. Students will not be allowed to enter without a pass
- o Can we have a courtesy club or a person over courtesy?
 - A courtesy club cannot be mandated by the principal but will allow it without hesitation. There is a budget for that sole purpose. Whoever decides to oversee the club can and should talk to Mrs. Ruiz regarding the budget.
- o Excessive tardiness to homeroom (is it possible to do a tardy lockout during homeroom)
 - After the book study has concluded, the plan is to conduct hall sweeps after the tardy bell has rung for homeroom. Also, if there are any serious concerns with a student who is showing chronic tardiness or absences notify Mr. Knittle, Grade Level AP, and Ms. Rodriguez. As of now, only a teacher has emailed.
- o Belts and ID's - too many students at all grade levels without them. What can be done?
 - Notify grade level AP.
 - Joggers are not allowed to be worn. Dr. Hodge has made phone call to parents they are not to be worn and that they will be having detention.
- o Students are in the teacher lounge again; they should not be in there buying things.
 - In the future, ask students who is sending them and email Mr. Knittle. A lock will be installed and the teacher key will be the key used to unlock.
- o SDMC on Thursday affects tutorials
 - It was proposed and passed that SDMC meeting would change from Thursdays to the last Wednesday of the month. (3rd Wednesday on months with holidays etc. November and December)

➤ Miscellaneous

- Halloween dance will be October 29, 2015
- Red Ribbon will be happening for a week at the end of October.

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